



Mediterranean Lions Conference

Mediterranean Lions Conference **CONFERENCE** **REGULATIONS**

Present Regulations incorporate the amendments approved by the Coordinating Committee at the meeting held in Athens on March, 22nd 2012, in Tangier on 21st March 2014 and in Antibes in March 2025

Rev.V 26.11.2024

CONFERENCE REGULATIONS

Art.1 : Purposes

The Mediterranean Lions Conference is an yearly meeting for all the Lions of the Mediterranean Countries, who meet, leaving cultural and National differences out of consideration, for the following purposes:

- a. To promote friendship and mutual understanding among the Lions of the Mediterranean Sea.
- b. To compare different lionistic experiences and to discuss about themes and activities related to the aims of Lions International.
- c. To realize common service activities.
- d. To discuss and deal with subjects of common interest.

Art.2 : Structure

The Mediterranean Lions Conference shall be administered by two different Bodies:

- a. The **Coordinating Committee**, made up by the Committee Chairperson, General Secretary, Past Immediate President and four elected members, shall have the purpose to help the Organizing Committee establishing the main topic that shall be treated during the different work sessions.
- b. The **Organizing Committee** shall be the executive body of the Mediterranean Lions Conference. The Organizing Committee Chairperson shall be appointed by the Council Chairperson (CC) of Multiple District or District Governor (DG) of the Single or Provisional District or Regional Chairperson (RC) or Zone Chairperson (ZC) or President of the undistricted Club, responsible for the organization.

The Organizing Committee is responsible for the organization and work program of the Conference. It is managed by the Organizing Committee Chairperson, Secretary, Treasurer, Program and Transport Managers and a sufficient number of officers.

The Organizing Committee shall take on the task of planning the arguments to treat during the different seminars, keeping the main topics' recommendations.

Art.3 : Organization

The Conference will be held yearly in the second half of March, unless a special derogation is granted by the Conference Organizing Committee in agreement with the Council Chairperson (CC) of Multiple District or District Governor (DG) of the Single or Provisional District or Regional Chairperson (RC) or Zone Chairperson (ZC) or President of the undistricted Club responsible for the organization as defined, classified, and listed by Lions International.

A - The General Program of the Lions Mediterranean Conference must provide:

- **Opening Ceremony** with flag parade of the Member Countries and addresses of the Organizing Committee Chairperson, Coordinating Committee Chairperson and other Officers

- **The following work sessions :**

- > Seminar on human, social, economic and cultural relations
- > Seminar on environmental and climate problems
- > Seminar on lionistic global services
- > Meeting with International President, LCIF Chairperson and LCI Vice Presidents
- > Possible workshop or roundtable on specific subjects

- **Closing Ceremony:** conclusions of the Headquarters Delegate.

B - At the end of each seminar the Coordinating Committee of the Observatory will meet for a short briefing.

C - The official languages shall be: Italian, French, English.

D - Simultaneous translation shall be made into the three official languages

E - **The speakers** will prepare an abstract on their topic to be sent to the Coordinating Committee Chairperson, General Secretary and Permanent Secretariat by December 31st of the year prior to the Conference. Abstracts should be sent one month prior to the start of the Conference to working session Chairpersons and participants who request them, so allowing a study and an efficient attendance during the debate.

F - **The time available** for each session can not exceed one hour.

G - **The Organizing Committee** must send, without any possibility of delay, within 15th December, the provisional program of the Conference to all the Member Countries.

Art.4 : Rules for host countries

The Conference venue shall be decided by the General Assembly, two years in advance, made up by:

- one delegate serving a two-year term for each Member Country
- the current Council Chairpersons (CCs) of Multiple Districts or District Governors (DGs) of the Single or Provisional Districts or Zone or Region Chairpersons or Undistricted Club Chairpersons of the Mediterranean area

The essential requirements are:

- a. **Hotel accommodation** min. 300 – 400 beds in double rooms in hotels of different classes.
- b. **Airport** – Availability of an airport with international flights at a distance preferably not exceeding 50 km from the Conference venue.
- c. **Conference Center** – Conference hall with 800-1000 seats and simultaneous translation.
- d. Availability of **small conference rooms**.
- e. Conference **Secretariat** – Presence of interpreters, hostesses, transcription and photocopying service, Wi-Fi and printer.
- f. **Transport service** – To prearrange shuttle service between the hotels and the Convention center
- g. **The Conference Web site** shall be:
[www.medconf\(year\)\(city\).org](http://www.medconf(year)(city).org)

Art. 5 – Participation terms

The hosting country will propose the titles of the topics discussed during the Conference to be approved by the Coordinating Committee.

The requests of intervention proposals to the Conference will be notified by e-mail to the Coordinating Committee Chairperson, General Secretary and Permanent Secretariat by December 31st of the year preceding the Conference, duly approved by the Council Chairperson (CC) of the Multiple District or District Governor (DG) of Single or Provisional District or Region Chairperson or Zone Chairperson or the Chairperson of undistricted Clubs.

At least one month before the Conference, a technical meeting will be held in the city where the Conference takes place at which the Coordinating Committee and the Organizing Committee will participate. During this meeting the speakers who are independently chosen for the Conference will be reviewed.

A site and venue visit will take place during this meeting.

During the open discussions, all the Lions of a member country may, if time permits, expose their ideas and proposals.

At the end of each seminar, the President, the Vice-President and Secretary of the session get together to write the Minutes of the workshop. They will immediately transmit it to the Conference Chairperson, Coordinating Committee Chairperson and General Secretary. At the conclusion of all sessions the Coordinating Committee meets for a short deliberation that will be read by the Coordinating Committee Chairperson and General Secretary during the Closing Ceremony

Art 6 – Choice of the venue

The Coordinating Committee will decide together with the organizing countries the following criteria, and may collaborate with the Organizing Committee for the success of the Conference:

- Proposals for candidacy for a Lions Mediterranean Conference must be officially submitted by December 31st of the year for the Conference to be held the third year following such deadline.
- The proposal must be completed with all necessary details: venue, transport and related services, registration fee, hotel quotations.
- The nomination signed by the Council Chairperson (CC) of Multiple District or District Governor (DG) of the Single or Provisional District or Regional Chairperson (RC) or Zone Chairperson (ZC) or President of the undistricted Club, to the General Secretary of the Observatory and the Permanent Secretariat.

APPENDIX: CALENDAR

Deadlines: ("N" corresponds to the year of the Conference)

December 31st (N-3 year): Proposals or candidacy for the organization of the Mediterranean Conference by December 31st of the year for the Conference to be held in the following 3rd year.

September 1st (N-1 year): The Organizing Committee will propose topics to discuss during the Conference and decided by the Coordinating Committee by September 1st of the year preceding the Conference.

December 15th (N-1 year): The Organizing Committee shall send the Provisional Conference Program to the Coordinating Committee no later than December 15th.

December 31st (N-1 year): Formal intervention requests shall be sent by e-mail to the Coordinating Committee Chairperson, General Secretary of the Observatory, and Permanent Secretariat by December 31st of the year prior to the Mediterranean Lions Conference, duly approved by the Council Chairperson (CC) of the Multiple District or District Governor (DG) of Single or Provisional District or Regional Chairperson (RC) or Zone Chairperson (ZC) or President of undistricted Clubs of member countries.

February > 1 month before the Conference: at least one month before the Conference, a technical meeting should be held at the Conference venue. Site and venue visit. After the technical meeting, the General Secretary of the Observatory or the Permanent Secretariat sends the accepted proposals to the speakers.

February > 15 days before the Conference: the speakers shall send to the Coordinating Committee a document on the topic to be discussed, 15 days before the start of the Conference, to be sent to the chairs of the working sessions and to the participants who request it, to enable them to study it and to participate effectively during the debates.